

Introduction to Project Management, , 2007, 283 pages, Rory Burke, 0958273332, 9780958273336, Burke Publishing, 2007

Introduction to Project Management has been written as a broad based introduction to the field of project management. This book will outline all the key project management principles, tools and techniques and show how they can be used to manage your projects. This book is ideal for managers entering the field of project management who need a solid platform from which to manage small projects or sub-projects with a limited scope of work, limited number of resources and a small budget. This book is also ideal for project team members who need to understand the basic principles of project management so that they can support the project manager and carry out the project administration function within the project office. As a team member this may involve gathering and processing project data, monitoring and reporting project progress, administering scope change control, administering documentation control and expediting progress.

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